



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, March 12 @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND INVOCATION**
3. **CHANGES TO THE AGENDA**
4. **PROCLAMATIONS - None**
5. **CERTIFICATES AND AWARDS - None**
6. **BOARD AND COMMITTEE APPOINTMENTS -**
 - a. **Potential Appointment of Community Member of The Torrance County Investment Committee**
7. **PUBLIC COMMENT (Comment limited to TWO Minutes)**

8. PUBLIC HEARINGS

- a. Tina Candelaria Raziano Appeal of the Planning and Zoning Board Decision on February 5, 2025, to Deny Claim of Exemption #8: Creation of a Family Cemetery

9. DEPARTMENT UPDATES AND COMMUNICATIONS:

- a. **ROADS:** In-House Training Duties

10. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of the February 26, 2025, Regular Meeting Minutes of the Board of County Commissioners.

11. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables.

12. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None**13. ADOPTION OF RESOLUTION**

- a. **ROADS:** Resolution No. 2025-___, A Resolution Approving the Annual Certified Milage for Torrance County Maintained Roadways.
- b. **FINANCE:** Request Approval of Resolution No. 2025-___, a Resolution Approving Budget Adjustments for the E-911 Grant.
- c. **GRANTS/ROADS:** Resolution No. 2025-___, A Resolution Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division for the FY2025 NMDOT Transportation Project Fund Program for Alan Ayers Road, Torrance County, New Mexico.
- d. **GRANTS/ROADS:** Resolution No. 2025-___, A Resolution Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division for the F2025 NMDOT Transportation Project Fund Program for Charlie Breckenridge Road, Torrance County, New Mexico.
- e. **GRANTS/ROADS:** Resolution No. 2025-___, A Resolution Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division for the F2025 NMDOT Transportation Project Fund Program for Spangler Road, Torrance County, New Mexico.

14. APPROVALS/ACTION ITEMS

- a. **MANAGER:** Request Approval of a Collective Bargaining Agreement Between Torrance County and the Professional Firefighters of Torrance County IAFF Local 5441.
- b. **MANAGER:** Request Ratification of the Second Amendment and Renewal of the Professional Services Agreement Between Torrance County and New Mexico Local Government Law, LLC for Legal Services, Extending the Current Agreement for an Additional 1-Year Period Expiring on March 1, 2026.
- c. **MANAGER:** Request Approval of a Letter to Bank of America, Requesting to Remove Current Authorized Users for Account Ending in #3146 and Adding Jordan Barela and Misty Witt as Authorized Users on the Account.
- d. **MANAGER:** Request Approval of a Letter to Century Bank, Requesting to Remove Current Authorized Users for Account Ending in #1658 to Remove Tracy Sedillo as an Authorized User.
- e. **MANAGER:** Request Approval of a Letter to United States Internal Revenue Service Department to Remove Janice Barela and Tracy Sedillo as Power of Attorney and Add Jordan Barela and Misty Witt as Power of Attorney.
- f. **GRANTS/ANIMAL SERVICES:** Request Ratification of the Application for the Carrol Pitre Grant in the Amount of \$50,000 to Conduct Spay and Neuter Services in Torrance County Program.
- g. **GRANTS/ANIMAL SERVICES:** Request Approval to Submit a Grant Application for the Petco Love for the Vaccinated and Loved Campaign to Provide Free Pet Vaccinations for the Constituents of Torrance County.
- h. **FINANCE:** Request Approval of a Prior Year Purchase for ABQ Computer Equipment Recycling (Invoice # 7674) in the Amount of \$906.82 for the Destruction of 15 Hard Drives.
- i. **FINANCE/DISPATCH:** Request Approval of a Prior Year Purchase Horizons of New Mexico in the Amount of \$27.56 for Shredding Services.
- j. **MANAGER/FIRE:** Unauthorized Purchased to Advanced Communications in the Amount of \$210.39 for the Repair of Radio of Two Trucks for the Torrance County Fire Department.
- k. **EMERGENCY MANAGEMENT:** Request Ratification of Amendment Request for the State Homeland Security Grant Program (Sub-Grant Agreement No. SHSGP2024-Torrance, Project 1 – Dispatch Upgrade), to Amend the Scope of Work to Add Additional Capability Over Radio Frequency Control Stations.
- l. **ROADS:** Request Approval of a Letter of Intent to the New Mexico Department of Transportation for the CAP Local Government Road Fund.

15. DISCUSSION

- a. **ROADS:** Discussion of Roadways for Micro-Blading
- b. **MANAGER REPORT:**
 - 1) NM Legislative Updates
 - 2) Duran Water Project Update
 - 3) Economic Adjustment Assistance Grant
- c. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

16. EXECUTIVE SESSION: COMMISSION: Discussion on Limited Personnel Matters (Evaluation of Applications for the Torrance County Fire Chief) Pursuant to NMSA § 1978 10-15-1(H)(2).

17. Announcement of the next Board of County Commissioner's Meeting:

March 26, 2025

18. SIGNING OF OFFICIAL DOCUMENTS

19. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.